

Permanent Solutions Institute of Permanent Cosmetics 1100 S.E. 22nd. Street

1100 S.E. 22nd. Street - Suite #7

Bentonville, AR 72712

Instructor's Name _____

Program of Study _____

TRANSCRIPT

Student Information

Date of program completion: _____
(mo/yr)

Date of Arkansas State Board Practical Exam: _____
(mo/yr)

Name: _____
(First/Middle/Last)

Last four (4) digits of SSN: _____
(First/Middle/Last)

COURSE DESCRIPTION:

PERMANENT COSMETICS FOR ARKANSAS LICENSURE

375 HOURS

INTRODUCTION TO PERMANENT COSMETICS: (7 hours) Learn the history, benefits and its limitation.

SANITATION/STERILIZATION: (14 hours) Learn Standard Precautions, cross-contamination, all appropriate procedures, methods and techniques.

FACIAL MORPHOLOGY & PHYSIOGNOMY: (28 hours) Learn to see the entire face; learn to identify facial shapes and the characteristics of each feature. Learn to create the ideal and appropriate shape and placement of eyebrows, eyeliners, lash enhancements and lip liners.

ANATOMY OF THE EYE (7 hours) Learn the anatomy of the eye and eyelids and the areas safe for tattooing and those that are not and why. Learn safe tattooing techniques that enhance and flatter the shape of the eyes.

SKIN/SKIN DISORDERS: (14 hours) Learn where and how pigment is placed into the skin. Disorders, scar tissue, Fitzpatrick Scale, textures & tones, ageing, elasticity and how all of these factors affect the ultimate healed results.

PATIENT/CLIENT TREATMENT: (14 hours) Learn how to evaluate each client, consult and offer Informed

1. Consent.

Live models are scheduled so the trainee can observe the instructor during the initial consultation. Identifying areas that require medical clearance prior to tattooing. Application of cosmetic rules regarding shape, color and amount of permanent cosmetic appropriate for the client are shown as well as evaluating the client's expectations of the procedure(s). Over-the-counter cosmetics are applied to the client and review of realistic expectations will be

reiterated.

PATIENT/CLIENT MANAGEMENT: (13 hours) Description of procedure and instructing clients on their before and after care. Describe to each client when they should seek medical treatment for possible contraindications.

EQUIPMENT AND SUPPLIES: (21 hours) Learn types, maintenance, sources, needle clusters, pigment knowledge. A supply list of each item used in practice will be provided along with vendors.

HANDS-ON EXERCISES AND DEMONSTRATIONS: (215 hours) Learn applications of eyebrows, eyeliners and lip liners. Learn appropriate selection of pigment colors, use of (OTC) topical anesthetics for client comfort and tips for working conservatively. Observance of the instructor’s techniques & form while doing procedures. Proper position of technician’s body, especially the arm and hand, and correct use of machine for a safe and stable application.

EXTENSIVE COLOR THEORY: (28 hours) Learn color control with tried and true formulas and comprehensive appreciation for color behavior intra-dermally. Altering and correcting color versus color removal.

MARKETING AND BUSINESS CONSIDERATIONS: (14 hours) Learn business laws; the business aspect of your clinic regarding liability, insurance and guidelines to becoming an independent contractor will be covered. A list of insurance providers will be included. All client forms are supplied for you so you can focus on just performing the procedure, (I.e. Health History, Pre-procedure, Informed Consent Form, Re-Consent Form, Consultation/Incident Sheet, Formula Record, etc.) will be included.

Progress Report
1st. Quarter: _____
2nd. Quarter: _____
3rd. Quarter: _____
4th. Quarter: _____

The student must demonstrate a “Pass” knowledge of material studied by the end of the 4th. Quarter as described in the following Progress Reports description. If the student satisfies those requirements a Certificate of Completion will be issued after the course of study is finished and the Arkansas State Board of Health will be contacted to schedule a Practical Exam for the purpose of Licensure. At the end of the last Quarter, if the student does not achieve a “Pass” knowledge or fails to attempt to work with the instructor within the 5 business days, the student will be terminated without a certificate of training and will not be scheduled for Practical Exam with the Arkansas State Board of Health for the purpose of State Licensure.

Progress Report
Once every 88 hours (quarterly) a progress report will be made for each student by their instructor. This report will evaluate the student’s progress during that period (88 hours). This report is to let the student know his/her strengths and/or weakness in the material and techniques studied during that time. Recommendations will be made on this form, if necessary, that will assist the student in completing the course successfully. Each subject studied that quarter will be listed on the report. Each subject will be graded with a 1) Pass, 2) Pass but needs more work, or 3) Fail.

Pass - equates that the instructor is satisfied that the student has demonstrated an understanding of the material that does not require more reviewing.

Pass but needs more work - equates that the instructor feels that the student has demonstrated some understanding of the material but needs more review to be able to demonstrate a satisfactory knowledge of that subject.

Recommendations will be on this form that will assist the student in how this can be accomplished (example: have student review written material or audio/visual material and work individually with instructor during the next quarter to help the student demonstrate an adequate understanding of the subject.) Three (3) or more Pass but needs more work during a quarter will place student on probation. The student will be re-graded on these specific subjects at the end of the next quarter. If the student does not “Pass” on the re-grade they will be terminated.

Fail - equate that the instructor feels that the student has failed to demonstrate any understanding of the material for

that subject. Recommendations will be on this form that will assist the student in how this can be accomplished (the same as “pass but needs more work.”) One (1) Fail score is an automatic probation. More than one (1) “Fail” score during a quarter is automatic termination.

Probation - Probation is given when the student has three (3) or more “Pass but needs more work” scores in a single quarter or a “Fail” score during a quarter. The student remains on probation until the next quarter grading . If the student does not “Pass” on the next quarter grading they will be terminated.

Termination - Equates to being dismissed from The Permanent Solutions Institute for Permanent Cosmetics without a certificate of completion and no Practical Exam with the Arkansas State Board of Health will be scheduled. The refund policy will apply as explained on pages 1-2.

Last quarter grading - If student receives a grade that would ordinarily place them on probation, however there will not be another quarter to bring the grade up, the student will have 5 business days to work with the instructor individually to demonstrate a satisfactory knowledge of the subject. If the student fails to demonstrate a “Pass” .

3.